

**REGISTRATION FORM**

Please email a complete form to sheila@isra.my or mail to:  
ISRA@INCEIF, Lorong Universiti A, 59100 Kuala Lumpur, Malaysia

Registration deadline: **31 October 2018**

Photo  
Passport  
Size

1) Please complete all the following information:

| A. PERSONAL INFORMATION                              |                    |
|--|--------------------|
| Complete Name/الاسم                                  |                    |
| Passport No./رقم جواز السفر                          |                    |
| Company name/الشركة                                  |                    |
| Job title/الوظيفة                                    |                    |
| * Complete Mailing Address /<br>كامل العنوان البريدي | Postcode/Z.I.P no: |
| Country/الدولة                                       |                    |
| Email/البريد الإلكتروني                              |                    |
| Contact Number/رقم الاتصال                           |                    |

| B. ACADEMIC QUALIFICATIONS |                           |                                     |                    |
|----------------------------|---------------------------|-------------------------------------|--------------------|
| Level                      | Field of study/ Programme | Name of the University/ Institution | Year of graduation |
| Diploma                    |                           |                                     |                    |
| Bachelor                   |                           |                                     |                    |
| Master                     |                           |                                     |                    |
| PhD                        |                           |                                     |                    |

2) Please attach your CV /Résumé.

3) Payment Process: (please notify us by sending the bank-in remittance slip as reference to sheila@isra.my)

All crossed cheque /bank draft/bank in cash should be made payable to:

Account Name : Dana Khas INCEIF - A/C 2 (ISRA Fund) Account No : 5641 5522 2465

Bank : Maybank Swift Codes : MBBEMYKLXX

4) Select fee option :

Option 1: (USD1200)

Option 2: (Exam Re-Take) (USD200)

Payment by:

Individual

Company: \_\_\_\_\_

(Invoice details - contact person & address)

5) Please choose **language** preference for exam  :  English  Arabic

6) Please **send** the materials/ study packages to the address below :

Same as above (\*)

Other: \_\_\_\_\_

Please choose examination **date** :  Wednesday 28 November 2018

**IMPORTANT DATES TO NOTE:**

- \* All dates are confirmed at the time of print but are subject to change.
  - \* Deadline for registration: one month before exam dates
- Next Examination Date: -
    - \* **28 November 2018**

**FEES STRUCTURE:**

Since AAOIFI is a **not-for-profit making organization**, the fee structure is designed to accommodate and allow participation from a broader base of industry practitioners. The fee structure allows the candidate to choose from the following three options:

- Option 1:** USD \$1,200 [Program Registration fees + Study packages + Examination + Membership]  
**Option 2:** USD \$200 [Exam retake fee]

**Refund Policy & Substitutions:**

- The Program Registration fee is **Not Refundable** after 30 days from the date of registration. A \$50 processing fee will be subtracted from the refund. Examination fees are **Not Refundable** if the Exam **confirmation and appointment has been set and send**.

**Disclaimer:**

- AAOIFI/ISRA assumes no liability or responsibility for cancellation of the program beyond its immediate control.

**ANNUAL FEES:**

Candidates who pass their examinations are subject to annual professional fees of USD 100.

**Note:**

1. Member's fee in the amount of USD100 paid upon registration is for the year of Graduation.
2. Deadline for Registration for the exam is one month before the exam date

This arrangement is similar to other professional qualifications. AAOIFI will update and publish the list of qualified CIPA and CSAA holders on annual basis. CIPA and CSAA holders will also receive annual professional qualification ID card. The annual professional fees of USD 100 also entitle you to:-

- Invitation to take part in public hearings of AAOIFI standards and contribute towards standards development.
- Preferential rates for purchase of AAOIFI standards and other publications.
- Preferential rates for registration to attend AAOIFI conferences.
- Regular updates on AAOIFI activities and newsletters.

Failure to settle the annual professional fees of USD 100 will result in your name being removed from the list. In such cases, you will only be readmitted to the list if you pay all relevant fees again.

As AAOIFI is a not-profit-organization, the annual professional fees of USD 100 will be used towards enhancing our professional qualification and other development programs in support of application of Islamic finance standards.